

## South Somerset District Council

Minutes of the Annual meeting of the **South Somerset District Council** held on **Thursday 18 May 2017** in the Council Chamber, Council Offices, Brympton Way, Yeovil.

(7.30 pm - 8.15 pm)

### Present:

**Members:** Councillor Mike Best (Chairman)  
Councillor Tony Capozzoli (Vice-Chairman)

Clare Aparicio Paul	Henry Hobhouse	Wes Read
Jason Baker	Kaysar Hussain	David Recardo
Cathy Bakewell	Val Keitch	Jo Roundell Greene
Mike Beech	Andy Kendall	Dean Ruddle
Neil Bloomfield	Jenny Kenton	Sylvia Seal
Amanda Broom	Mike Lewis	Gina Seaton
Dave Bulmer	Sarah Lindsay	Peter Seib
Hayward Burt	Mike Lock	Garry Shortland
John Clark	Tony Lock	Angie Singleton
Nick Colbert	Paul Maxwell	Alan Smith
Adam Dance	Graham Middleton	Sue Steele
Gye Dibben	David Norris	Rob Stickland
Sarah Dyke	Sue Osborne	Gerard Tucker
Nigel Gage	Tiffany Osborne	Martin Wale
Carol Goodall	Stephen Page	Nick Weeks
Anna Groskop	Ric Pallister	Colin Winder
Peter Gubbins	Crispin Raikes	Derek Yeomans

### Officers:

Alex Parmley	Chief Executive
Ian Clarke	Director (Support Services)
Clare Pestell	Director (Commercial Services & Income Generation)
Zoe Rodgers	Fraud and Data Officer
Angela Cox	Democratic Services Manager
Paul Fitzgerald	Section 151 Officer

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## 1. Election of Chairman (Agenda Item 1)

Councillor Peter Seib, seconded by Councillor Jo Roundell Greene, nominated Councillor Mike Best as Chairman of the Council.

There being no other nominations it was:

**RESOLVED:** that Councillor Mike Best be elected as Chairman of the Council for the Municipal Year 2017/2018.

Following his appointment Councillor Best read and signed the formal declaration of acceptance of office, and thanked Members for their support.

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## 2. **Appointment of Vice-Chairman (Agenda Item 2)**

Councillor Dean Ruddle, seconded by Councillor Adam Dance, nominated Councillor Tony Capozzoli as Vice-Chairman of the Council.

There being no other nominations it was:

**RESOLVED:** that Councillor Tony Capozzoli be appointed as Vice-Chairman of the Council for the Municipal Year 2017/2018.

Following his appointment Councillor Capozzoli read and signed the formal declaration of acceptance of office.

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## 3. **Apologies for Absence (Agenda Item 3)**

Apologies for absence were received from Councillors Marcus Barrett, John Field, Sam McAllister, Graham Oakes, Andrew Turpin, Linda Vjeh and William Wallace.

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## 4. **Minutes (Agenda Item 4)**

The minutes of the meeting held on the 20th April 2017, copies of which had been previously circulated, were approved as a correct record of the meeting and signed by the Chairman.

**RESOLVED:** that the minutes of the Council meeting held on 20<sup>th</sup> April 2017 be approved as an accurate record of the meeting.

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## 5. **Declarations of Interest (Agenda Item 5)**

There were no declarations of interest.

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## 6. **Public Question Time (Agenda Item 6)**

The Council was addressed by Mrs K Lewis regarding access to the Wyndham Estate in Yeovil. She spoke of objections to the opening of a cul-de-sac to allow a bus route through which had led to problems with vandalism, drug use and litter when they had been previously assured the road would not be opened and remain a cul-de-sac.

Councillor Ric Pallister said that he had responded by letter to all the residents who had written to him. He understood that a bus gate was to be installed by the County Council and litter collections had been increased in the area. He said that he would be happy to meet with local residents to discuss this further.

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## 7. **Chairman's Announcements (Agenda Item 7)**

The Chairman welcomed Councillor Hayward Burt, the new Ward Member for Blackmoor Vale to his first Council meeting.

The Chairman also reminded Members of the Transformation Briefing which would take place at 6.00pm on 15<sup>th</sup> June, followed by the Full Council meeting at 8.15pm.

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## **8. Chairman's Engagements (Agenda Item 8)**

The list of Chairman's Engagements was noted.

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## **9. General Data Protection Regulation (GDPR) Awareness Session (Agenda Item 9)**

The Fraud and Data Officer provided Members with a short presentation on the General Data Protection Regulation (GDPR) which would come into force on 25<sup>th</sup> May 2018. She said the GDPR was a new set of rules that would govern the collection, use and sharing of personal data relating to individuals. The increase in the volume of exchanges of personal data had led to the need for greater protection, better enforcement and the harmonisation of the rules. In April 2016, the GDPR had been agreed which would repeal the Data Protection Act 1998.

In response to questions from Members, the Fraud and Data Officer confirmed:-

- The GDPR would replace the Data Protection Act 1998 but some parts of that Act would remain in force.
- There would be no affect on the Freedom of Information Act.
- She would clarify if there was any public domain exemption (for example, the Register of Electors)

At the conclusion of the debate, the Chairman thanked the Fraud and Data Officer for attending and Members were content to note the presentation.

**RESOLVED:** That Council noted the presentation on the General Data Protection Regulations (GDPR).

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## **10. Appointment of Member Level Bodies 2017/18 (Agenda Item 10)**

The Chairman asked for Members to consider each recommendation individually and it was resolved that:-

### **Recommendation (1) – to note the appointment of Leader of the Council**

**RESOLVED:** that Council noted that it appointed Councillor Ric Pallister as Leader of the Council for a period of four years, starting on the day of his election (May 2015) and ending on the day of the post 4-year Council election annual meeting (May 2019).

### **Recommendation (2) – to note the appointment of Deputy Leader of the Council**

**RESOLVED:** that Council noted that it appointed Councillor Jo Roundell Greene as Deputy Leader of the Council to hold office (subject to Article 7.03) until the end of the term of office of the Leader (May 2019).

**Recommendation (3) - Appointment of Membership and establishment of District Executive Committee**

**RESOLVED:** that the Leader appointed the following Members and Portfolio responsibilities for 2017/18;

Ric Pallister	Lib Dem	<b>Leader: Strategy &amp; Policy</b> (including Strategic Housing, LSP, HR, Efficiency agenda, Performance, Private Sector Housing, oversight of Civil Contingencies)
Jo Roundell Greene	Lib Dem	<b>Deputy Leader: Environment &amp; Economic Development and Transformation:</b> (including Economic Development, Regeneration, Streetscene, Waste & Recycling)
Peter Seib	Lib Dem	<b>Finance &amp; Legal Services</b> (including Strategic Car Parking Income, Revenues & Benefits, Strategic Asset Management, Procurement, South West Audit Partnership)
Sylvia Seal	Lib Dem	<b>Leisure &amp; Culture:</b> (including Sport, Countryside, Arts, Health & Well-Being, Third Sector, Operational Housing & Welfare)
Henry Hobhouse	Lib Dem	<b>Property and Climate Change and Income Generation:</b> (including Strategic Transport, Property & Engineering, ICT, GIS, Carbon Management)
Angie Singleton	Lib Dem	<b>Strategic Planning (Place Making)</b> (including Development Management, Spatial Planning, Area Development, Market Town Investment Group, Licensing)
Val Keitch	Lib Dem	<b>Area West Chair</b> (Environmental Health, Health and Safety, Democratic Services and Member Development, Equalities and Diversity)
Derek Yeomans	Cons	<b>Area North Chair</b> (Waste and Recycling and Tourism)
Nick Weeks	Cons	<b>Area East Chair</b> (Civil Contingencies and Heritage, Building Control and Listed Buildings)

Peter Gubbins          Lib Dem          **Area South Chair** (Yeovil Town Centre  
Regeneration, Community Safety and  
Crematorium)

**Recommendation (4) – Re-establishment of member level bodies for 2017/18**

**RESOLVED:** that the following member-level bodies be re-established for 2017/18:

4 Area Committees (geographical representation)  
Scrutiny Committee (14 members)  
Audit Committee (10 members)  
Regulation Committee (14 members)  
Licensing Committee (15 members)  
Appointments Committee (8 members)  
Standards Committee (6 District Council members plus 5 co-optees)  
*(Voting: unanimous in favour)*

**Recommendation (5) - Appoint Members to Member-Level Bodies**

**RESOLVED:** that the memberships of the bodies established as in recommendation (4) be approved as follows for 2017/18 having regard to the principles of political balance as set out in the report and giving effect to the wishes of the party political groups:

**Area North Committee 13 members (exempt from political balance)**

Adam Dance	Lib Dem	
Stephen Page	Lib Dem	
Crispin Raikes	Lib Dem	
Jo Roundell Greene	Lib Dem	
Sylvia Seal	Lib Dem	
Clare Aparicio Paul	Conservative	
Neil Bloomfield	Conservative	
Graham Middleton	Conservative	Vice Chairman
Tiffany Osborne	Conservative	
Gerard Tucker	Conservative	
Dean Ruddle	Conservative	
Sue Steele	Conservative	
Derek Yeomans	Conservative	Chairman

**Area South Committee 19 members (exempt from political balance)**

Cathy Bakewell	Lib Dem	
John Clark	Lib Dem	
Peter Gubbins	Lib Dem	Chairman
Kaysar Hussain	Lib Dem	
Andy Kendall	Lib Dem	
Mike Lock	Lib Dem	
Tony Lock	Lib Dem	

Graham Oakes	Lib Dem	
Wes Read	Lib Dem	
David Recardo	Lib Dem	Vice Chairman
Peter Seib	Lib Dem	
Alan Smith	Lib Dem	
Rob Stickland	Lib Dem	
Gye Dibben	Conservative	
John Field	Conservative	
Nigel Gage	Conservative	
Sarah Lindsay	Conservative	
Sam McAllister	Conservative	
Gina Seaton	Conservative	

**Area East Committee 12 members (exempt from political balance)**

Sarah Dyke	Lib Dem	
Henry Hobhouse	Lib Dem	
Tony Capozzoli	Independent	
Mike Beech	Conservative	
Hayward Burt	Conservative	
Nick Colbert	Conservative	Vice Chairman
Anna Groskop	Conservative	
Michael Lewis	Conservative	
David Norris	Conservative	
William Wallace	Conservative	
Nick Weeks	Conservative	Chairman
Colin Winder	Conservative	

**Area West Committee 16 members (exempt from political balance)**

Jason Baker	Lib Dem	Vice Chairman
Mike Best	Lib Dem	
Amanda Broom	Lib Dem	
Carol Goodall	Lib Dem	
Val Keitch	Lib Dem	Chairman
Jenny Kenton	Lib Dem	
Paul Maxwell	Lib Dem	
Ric Pallister	Lib Dem	
Garry Shortland	Lib Dem	
Angie Singleton	Lib Dem	
Dave Bulmer	Independent	
Andrew Turpin	Independent	
Marcus Barrett	Conservative	
Sue Osborne	Conservative	
Linda Vijeh	Conservative	
Martin Wale	Conservative	

<b>Scrutiny Committee</b>	<b>14 members (political balance)</b>		
2 Vice-Chairmen LD7, C6, I1	Jason Baker	Lib Dem	
	John Clark	Lib Dem	Vice-Chairman
	Carol Goodall	Lib Dem	
	Tony Lock	Lib Dem	
	Paul Maxwell	Lib Dem	
	Alan Smith	Lib Dem	
	Rob Stickland	Lib Dem	
	Dave Bulmer	Independent	Vice-Chairman
	David Norris	Conservative	
	Sue Steele	Conservative	Chairman
	Gerard Tucker	Conservative	
	Martin Wale	Conservative	
	Colin Winder	Conservative	
	1 vacancy	Conservative	

<b>Audit Committee</b>	<b>10 members (political balance)</b>		
LD5, C5	Jason Baker	Lib Dem	
	Mike Best	Lib Dem	
	Val Keitch	Lib Dem	
	Carol Goodall	Lib Dem	
	Tony Lock	Lib Dem	Vice Chairman
	Anna Groskop	Conservative	
	Graham Middleton	Conservative	
	David Norris	Conservative	
	Colin Winder	Conservative	
	Derek Yeomans	Conservative	Chairman

<b>Regulation Committee</b>	<b>14 members (political balance)</b>		
LD7, C6, I1	Mike Best (W)	Lib Dem	
	Sarah Dyke (E)	Lib Dem	
	Peter Gubbins (S)	Lib Dem	Chairman
	Graham Oakes(S)	Lib Dem	
	David Recardo(S)	Lib Dem	
	Sylvia Seal (N)	Lib Dem	
	Angie Singleton (W)	Lib Dem	Vice Chairman
	Tony Capozzoli (E)	Independent	
	Clare Aparicio Paul (N)	Conservative	
	Neil Bloomfield (N)	Conservative	
	Gina Seaton (S)	Conservative	
	Martin Wale (W)	Conservative	
	Nick Weeks (E)	Conservative	
	Colin Winder (E)	Conservative	

**Licensing Committee 15 members (exempt from political balance)**

Jason Baker	Lib Dem	
Val Keitch	Lib Dem	
Tony Lock	Lib Dem	
Crispin Raikes	Lib Dem	Vice Chairman
Wes Read	Lib Dem	
David Recardo	Lib Dem	Chairman
Garry Shortland	Lib Dem	
Alan Smith	Lib Dem	
Dave Bulmer	Independent	
Neil Bloomfield	Conservative	
David Norris	Conservative	
Clare Aparicio Paul	Conservative	
Linda Vijeh	Conservative	
Martin Wale	Conservative	
Nigel Gage	Conservative	

**Appointments Committee 8 members (political balance)**

LD4, C3, I1	Ric Pallister	Lib Dem	Chairman
	Jo Roundell Greene	Lib Dem	Vice Chairman
	Sylvia Seal	Lib Dem	
	Angie Singleton	Lib Dem	
	Andrew Turpin	Independent	
	Anna Groskop	Conservative	
	Martin Wale	Conservative	
	Mike Lewis	Conservative	

**Standards Committee 6 members (political balance)**

(6 members, LD3, C3)	Val Keitch	Lib Dem	Vice Chairman
	Paul Maxwell	Lib Dem	
	Angie Singleton	Lib Dem	
	Nigel Gage	Conservative	
	Neil Bloomfield	Conservative	
	Anna Groskop	Conservative	Chairman

Plus 3 parish representatives and 2 independent representatives:

Godfrey Townrow	Parish Rep
Vacancy	Parish Rep
Vacancy	Parish Rep
Christopher Borland	Independent
Peter Forrester	Independent

**Recommendation (6) – to appoint the Chairmen and Vice-Chairmen of Member-Level Bodies**



**RESOLVED:** that the Chairmen and Vice-Chairmen of the bodies listed under recommendations (5) above be approved for 2017/18 as shown in that resolution.

### **Recommendation (7) - Terms of Reference of Member-Level Bodies**

**RESOLVED:** that the bodies appointed under recommendation (4) above will operate in accordance with their existing terms of reference (as attached at Appendix A to the report) and the scheme of delegation set out in Part 3 of the Constitution.

*(Voting: unanimous in favour)*

### **Recommendation (8) - Appointment to Council Wide Panels and Partnerships**

**RESOLVED:** that the following appointments be made to Council wide panels and partnerships:

<b>Panel or Partnership</b>	<b>Councillors appointed</b>	<b>Party</b>
Appeals Panel (political balance) LD4, C3, I1	Jason Baker Peter Gubbins Val Keitch Peter Seib Tony Capozzoli Hayward Burt Martin Wale Linda Vijeh	Lib Dem Lib Dem Lib Dem Lib Dem Ind Cons Cons Cons
Transformation Board	Jo Roundell Greene Ric Pallister Peter Seib John Clark Sarah Dyke Derek Yeomans Sue Steele Andrew Turpin	Lib Dem Lib Dem Lib Dem Lib Dem Lib Dem Cons Cons Ind
Regeneration Board	Ric Pallister Jo Roundell - Greene Angie Singleton Val Keitch Peter Gubbins Derek Yeomans Nick Weeks	Lib Dem Lib Dem Lib Dem Lib Dem Lib Dem Cons Cons
Strategic Alliance with Sedgemoor	Ric Pallister Jo Roundell Greene Dave Bulmer Mike Lewis	Lib Dem Lib Dem Ind Cons
Income Generation Board	Henry Hobhouse Jason Baker	Lib Dem Lib Dem

<b>Panel or Partnership</b>	<b>Councillors appointed</b>	<b>Party</b>
	Carol Goodall Val Keitch Crispin Raikes Tony Capozzoli Dean Ruddle Graham Middleton Colin Winder	Lib Dem Lib Dem Lib Dem Ind Cons Cons Cons
Local Strategic Partnership	Ric Pallister (Plus Area Chairmen are automatically members of the LSP)	Lib Dem
South West Internal Audit Partnership Ltd	David Norris	Cons
Housing and Exceptions Appeals Panel	Jo Roundell Greene Sylvia Seal	Lib Dem
Police and Crime Panel	Martin Wale	Cons
Somerset Waste Board	Jo Roundell Greene Derek Yeomans	Lib Dem Lib Dem
PATROL Joint Committee (Parking and Traffic Regulation Outside London)	Tony Lock	Lib Dem
Somerset Growth Board	Jo Roundell Greene	Lib Dem

*(Voting for PATROL Joint Committee (Parking and Traffic Regulation Outside London):  
28 in favour of Tony Lock, 24 in favour of Colin Winder, 0 abstentions)*

### **Recommendation (9) - Appointment to Outside Bodies**

**RESOLVED:** it was agreed to appoint members to the Council wide outside bodies as listed below and note that all other appointments to outside bodies would be made by the Area Committees for area specific issues.

<b>Organisation</b>	<b>Councillor appointed for 2017/18</b>
Board of Governors for Yeovil District Hospital NHS Foundation Trust	David Recardo
Board of Governors for Musgrove Park Hospital NHS Foundation Trust	Sue Steele
District Councils Network Executive	Ric Pallister
South West Provincial Employers	Colin Winder
South West Councils	Sylvia Seal
Somerset Rivers Authority	Ric Pallister Nick Weeks (Sub)

Parrett Drainage Board	Nick Weeks Mike Lewis Gerard Tucker
Somerset Water Management Partnership	Nick Weeks
Health & Well-Being Board	Sylvia Seal
Somerset Building Preservation Trust	Nick Weeks
Access for All	Sarah Dyke
Armed Forces Community Covenant	Carol Goodall

*(Voting for Board of Governors for Yeovil District Hospital NHS Foundation Trust: 28 in favour of David Recardo, 24 in favour of John Field, 0 abstentions)*

*(Voting for Armed Forces Community Covenant: 28 in favour of Carol Goodall, 24 in favour of David Norris, 0 abstentions)*

#### **Recommendation (10) - Members' Allowances Panel**

**RESOLVED:** to NOTE that the membership of the Council's independent Members' Remuneration Panel.

*(Voting: unanimous in favour)*

#### **Recommendation (11) – Continuation of Council Procedure Rule 40 (B)**

**RESOLVED:** to AGREE the continuation of Council Procedure Rule 40 (B) – appointment of substitute members at meetings of Committees.

*(Voting: unanimous in favour)*

#### **Recommendation (12) - Meetings Timetable**

**RESOLVED:** that the Council's annual meetings timetable be confirmed (as amended) as attached at Appendix B.

*(Voting: unanimous in favour)*

### **11. Report of Executive Decisions (Agenda Item 11)**

The report of Executive Decisions was noted.

### **12. Audit Committee (Agenda Item 12)**

Councillor Derek Yeomans, Chairman of the Audit Committee, presented the report of the Committee.

The report of the Audit Committee was noted.

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**13. Scrutiny Committee (Agenda Item 13)**

Councillor Sue Steele, Chairman of the Scrutiny Committee, presented the report of the Committee.

The report of the Scrutiny Committee was noted.

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**14. Motions (Agenda Item 14)**

No Motions had been submitted by Members.

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**15. Questions Under Procedure Rule 10 (Agenda Item 15)**

There were no questions submitted under Procedure Rule 10.

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**16. Date of Next Meeting (Agenda Item 16)**

Members noted that the next meeting of the Full Council would take place on **Thursday, 15<sup>th</sup> June 2017** in the Council Chamber, Council Offices, Brympton Way, Yeovil commencing at 8.15 p.m.

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Chairman

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Date